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| 附件4  区管企业公务卡支出情况月度申报表 | | | | | | | | | | | | | |
|  | |  |  |  |  |  |  | | | 年 月 | | | |
| 基本信息（第一次登录、及信息变更时申报） | 企业名称 | |  | | 主管部门 |  | | | | | | | |
| 企业在岗人数 | |  | 办卡数 |  | 开卡数 |  | | | | | | |
| 公务卡开卡行1 | |  | | 公务卡开卡行2 |  | | | | |  |  | |
| 持卡人姓名1 | |  | 职务 |  | 卡号 | |  | | | 是否开通 |  | |
| 持卡人姓名2 | | ..... |  |  |  | |  | | |  |  | |
| 持卡人姓名3 | | ..... |  |  |  | |  | | |  |  | |
| 持卡人姓名4 | | ..... |  |  |  | |  | | |  |  | |
| 支出情况 （每月申报） | 月度货币资金使用总额 | |  | 其中：列入强制结算目录金额合计 |  | 非强制结算目录金额合计 | |  | | | | | |
|  | 强制结算目录金额中公务卡报销额 | |  | 强制结算目录中转账报销额 |  | 强制结算目录中现金报销额 | |  | 公务卡执行率=（公务卡报销额+转账报销额）/强制结算目录总额 | | | |  |
|  | |  |  |  |  |  | |  |  | | | |  |
| 填表人 | |  |  | 填表日期 |  |  | | 联系电话 |  | | | |  |